

Dear students, parents/guardians!

Here are some FAQ's regarding the 2019-20 school year of Samstagsschule.

- **Where**: location is Westgate Mennonite Collegiate, 86 West Gate in Winnipeg. Close to Misericordia Health Center, just off Sherbrook Street. There will be our famous yellow neon coloured sign on the street!
- **When**: classes start at 9:00AM and run until 12:00PM on Saturdays. Please see the attached calendar for exceptions.
- **Snack break**: please send a snack and a drink with your child to school. Note: there is no vending machine in the building. Please consider healthy options. No food or drink allowed in the classrooms. Only during recess.
- **Footwear**: every single person going past the entrance must change into clean, non-marking indoor footwear. This applies all year round for students, teachers and parents. No exceptions. No designated indoor shoes = socks for the duration of Samstagsschule.
- **Registration**: a table is set up in the atrium. Please check the list for your child's name/s and make sure to let the assistants know that you are there. Double check for spelling and add your phone number, in case it is not already there. Cheques can be dropped off at said table, the cheques will be held until October before being sent out to the accountant.
- **Pick-up**: every student under the age of 14 must be picked up by a parent in the atrium. If students are to leave without parental supervision, we need written permission prior to their departure.
- **Drop-off**: parents can drop off the students in the atrium every Saturday between 8:45 and 9:10. Our staff will make sure to accompany them to their classrooms.
- **Doors**: for security reasons, the doors will be locked all Saturday, only the president and principal have access codes for the alarm system. We ask that you please call or email us in case you will run a little late, this system will be figured out as we go.
- **Cell phones/electronics**: students are not allowed to use their electronic devices during school hours, unless permitted by their teacher for certain

classroom related tasks. We understand that some students need to make pick-up arrangements or similar, please let the teacher know. In case of non-compliance with this rule, the teachers will collect the phone and keep it until noon.

- Allergies: it is absolutely necessary for us to know about any allergies your child may have. Please let us know what we need to keep on file.
- Parking: parents are welcome to use the parking lot of WMC for drop off and pick up of their children. Please use caution, there is no supervision from our staff on the parking lots. Our responsibility for your child starts the second you drop them off with one of our staff members inside.
- Obedience: children must follow instructions by our staff members. We can not risk having students run around the building or take off during classes. No student is allowed to leave the classroom without supervision. We have plenty of staff to look after the students and want to make sure they do not get into trouble
- Behaviour towards staff/peers: We will not tolerate foul language, name-calling, cursing, physical violence, bullying of any sort! This is a safe space- students have to respect boundaries and be courteous to one another/ their teachers.
- First Saturday: we will have all our students gather in the atrium for this first Saturday, we will decide placement into the specific classrooms during this day. There will be games and fun tasks to do, we will have some interesting activities to get to know our students better.

We are very excited for this new chapter in MGLE's history, Westgate seems like a wonderful fit for our needs.

Please let me or any of our staff know if you have any further questions.

Staff list:

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See you all tomorrow!

Cordula